

INVITATION FOR BIDS (IFB)

1. **The Environmental Protection Agency** hereinafter referred to as “the Procuring Entity”, invites interested bidders to submit their bids for the **Provision of Unarmed (Baton) Security Services at EPA Head Office and Residence of the Executive Director for the months May to December 2021**
2. Bidders may obtain further information and familiarize themselves with the bid documents. If interested, a complete set of bidding documents can be purchased upon a payment of a non-refundable fee in the amount of \$1,000 GYD at the following address:
The Finance Department, The Environmental Protection Agency, Ganges Street, Sophia, Georgetown from 09:00hrs to 15:00hrs, Mondays to Fridays
Tel. No. 225-5471/225-5467
3. All bidders should submit their bids not later than **09:00 hours on 20th day of April 2021** at the address below:

*The Chairman
National Procurement and Tender Administration Board,
Ministry of Finance
Main and Urquhart Streets
Georgetown, Guyana*

4. All **late** bids will be rejected and returned to bidders unopened.
5. Bids will be valid for **45** days from the date of bid opening.

6. Bids that are incorrectly labeled will not be opened

7. An original Bid Security of (1%) of the tendered amount is required, in the form of a Manager’s Cheque, Bank Guarantee or Bond from a licensed financial institution or a duly signed Bid Securing Declaration Form.
8. Bids shall be opened by National Procurement and Tender Administration Board in the presence of bidders/ representatives or those who wish to follow on line via invitation at **09:00 hours on 20th day of April, 2021** at the address:

*The Chairman
National Procurement and Tender Administration Board,
Ministry of Finance
Main and Urquhart Streets
Georgetown, Guyana*

9. *Bid opening process could also be viewed virtually on request to npta.procurement@finance.gov.gy*

Head Procuring Entity - Ms. Sharifah Razack, Executive Director (Ag)