

## **INVITATION FOR BIDS (IFB)**

**The Environmental Protection Agency** hereinafter referred to as “the Procuring Entity”, invites eligible bidders to submit their bids for execution of the works **“Provision of Unarmed (Baton) Security Services at EPA Head Office and Whim Sub-Office for August- December 2025”**

1. Interested bidders may obtain further information, familiarize and purchase a complete set of the bidding documents upon having a written request and after the payment of a non-refundable fee in the amount of three thousand Guyana Dollars (GYD\$3000) at the following address:

Finance Unit,  
Environmental Protection Agency,  
Ganges St., Sophia.

Telephone number 225-5472 Ext 2376

2. All bidders should submit their bids (one hardcopy original and one (1) exact electronic pdf copy on a flash drive) no later than 9:00 hours on the **24<sup>th</sup> day of July 2025** at the address:

**The Chairman**  
**National Procurement & Tender Administration Board**  
**Ministry of Finance Compound**  
**Main & Urquhart Streets**  
**G/town**

3. An original Bid Security of (2%) of the tendered amount is required, in the form of a Manager’s Cheque, Bank Guarantee or Bond from a licensed financial institution if the bid is over \$3M. Or a completed and duly signed Bid Securing Declaration Form on page 25 if the bid price is below 3M.
4. All late bids shall be rejected and returned to bidders unopened.
5. Bids should be valid for 120 days from the date of bid opening.
6. Bids shall be opened by the tender board in the presence of bidders’ representatives who wish to attend it at **9:00 hours on the 24<sup>th</sup> July, 2025** at the address:

The Chairman  
National Procurement & Tender Administration Board  
Ministry of Finance Compound  
Main & Urquhart Streets  
G/town

7. The Agency reserves the right to accept or reject any or all the Tenders without assigning any reason.

**Executive Director**  
**The Environmental Protection Agency**

