

**INVITATION FOR BIDS (IFB)**  
**Cooperative Republic of Guyana**

1. The Environmental Protection Agency invites sealed bids from Reputable Suppliers for the following items:

**Goods**

**Resurfacing & Sealing of Roof for the Environmental Protection Agency**

2. Bidding will be conducted through the National Competitive Bidding (NCB) procedures, specified in the Procurement Act, 2003 and Regulations, 2004, and is open to all eligible Suppliers.
3. Interested eligible Suppliers may obtain further information from the Procurement Unit, Environmental Protection Agency, Ganges St., Sophia. Telephone number 225-5472 Ext 2361. An inspection of the Bidding Documents can be conducted at the above address between the hours of 8:30 to 4:00 hours Monday to Thursday and 8:30 to 3:00 hours on Fridays, from 11<sup>th</sup> July, 2025.
4. An original Bid Security of (2%) of the tendered amount is required, in the form of a Manager's Cheque, Bank Guarantee or Bond from a licensed financial institution if the bid is over \$3M. Or a completed and duly signed Bid Securing Declaration Form on page 25 if the bid price is below 3M.
5. All bids must be accompanied by a **Valid Business Registration, NIS and GRA Compliance Certificates** in the name of the business.
6. The Tender document may be purchased from the Environmental Protection Agency, Ganges St., Sophia for a non-refundable fee of **two thousand dollars (\$2,000)**. The method of payment accepted will be cash.
7. The tender must be enclosed in a plain sealed envelope bearing no identity of the Tenderer and must be clearly marked on the top, left-hand corner "**Tender for Resurfacing & Sealing of Roof for the Environmental Protection Agency**". No electronic bidding will be permitted. Late bids will be rejected.
8. All bidders or their representative can attend a "N/A, at 00:00hrs in the Agency's boardroom located at Environmental Protection Agency, Ganges St., Sophia.
9. All tenders must be delivered to the address below on or before **9:00 on Thursday, 31<sup>st</sup> July, 2025. All bids will be opened in the presence of the supplier(s) or their representative(s) who choose to attend.**
10. **Address:**  
**Chairman**  
**National Procurement & Tender Administration Board**  
**Ministry of Finance Compound**  
**Main & Urquhart Streets**  
**G/town**
11. The Agency reserves the right to accept or reject any or all the Tenders without assigning any reason.

**Executive Director**  
**Environmental Protection Agency (EPA)**